

**EGYPTIAN ELECTRIC COOPERATIVE ASSOCIATION
POLICY BULLETIN NO. 111**

**SUBJECT: OWNER/MANAGER'S AGREEMENT FOR CONNECTING OR DISCONNECTING
ELECTRIC SERVICE FOR RENTAL UNITS WITHIN THE SERVICE AREA**

The Egyptian Electric Cooperative Association (EECA) is willing to continue electric service to the Owner or Manager (Owner/Manager) of houses, apartments and/or mobile homes upon the Owner/Manager's request when tenants request a disconnect, or when the service is disconnected for reason of nonpayment, or in the event a tenant moves out without notice provided that such tenant is no longer receiving benefit from the electrical service at that residence.

The Owner/Manager of a rental house, apartment and/or mobile home must sign an Agreement for the continuation of electric service for the rental unit. When such Agreement is signed by the Owner/Manager of the rental unit, the electric service will be left on and put in the Owner/Manager's name. When the time comes for a new tenant to occupy a said rental unit, it is the responsibility of the Owner/Manager to insure the account has been transferred into the new tenant's name, and out of the Owner/Manager's name, at the appropriate time. We cannot transfer an account to a tenant's name without their consent, and without the account holder contacting us to do so. If the transfer is not completed, and we are made known that someone resides at the said rental unit at no point will we be able to disconnect that service, until we are made aware the tenant is no longer residing at the said location.

In the event the tenant in question (who has a balance due) is found to be occupying said residence and receiving electrical service under the Owner/Manager's name, electric service may be denied or disconnected if it appears that service was initiated under the Owner/Manager's name in order to prevent EECA from collecting past due balance from the tenant.

In the event EECA metering equipment has been found to have a broken meter seal or been otherwise tampered with, electric service will be immediately discontinued, the meter base sealed, and the meter returned to the EECA headquarters. Electric service will not be restored until the account has been satisfied.

Where electric service is continued in the Owner/Manager's name, the monthly minimum and applicable rates will apply. No connect fee will be required. All such service will be computed and billed to the Owner/Manager for each connect in the Owner/Manager's name on the normal monthly billing date.

PREPAY SERVICES AT RENTAL UNITS

The Cooperative will do our best to notify the Owner/Manager when a PrePay account is connected at a corresponding Owner/Manager property. It is the responsibility of the Owner/Manager, to obtain any further information regarding reconnects/disconnects for the term of the tenant.

Accounts that have established PrePay service will not connect back into the Owner/Manager name, unless the meter has been requested to be disconnected, or account has been left inactive and closed out.

Approved: 9/29/81
Revised: 8/24/2004
Revised: 4/28/2015
Revised: 08/28/2018

Attested: Gilbert Kroening, Secretary

Attested: Paul Pyatt, Secretary