

**EGYPTIAN ELECTRIC COOPERATIVE ASSOCIATION
POLICY BULLETIN NO. 210**

SUBJECT: ACCIDENTS WITH VEHICLES

POLICY:

1. In case of accidents with any vehicles used on Egyptian Electric Cooperative Association business, owned or non-owned:
 - a. Obtain name and address of any injured party and owner of damaged property.
 - b. Obtain names and addresses of witnesses.
 - c. Inform injured or owner of damaged property that insurance is carried by Egyptian Electric Cooperative Association.
 - d. Report accident to office as soon as possible.
 - e. Make no commitments as to liability.
 - f. No employee shall leave scene of any accident without receiving full information and also making identification known.
2. Responsibility: Manager and each employee.
3. Procedure: As stated above.

Adopted: 7/28/70

Attested: R. M. Bahn, Secretary