

**EGYPTIAN ELECTRIC COOPERATIVE ASSOCIATION
POLICY BULLETIN NO. 207**

SUBJECT: EMPLOYEES' PERSONAL TOOLS

POLICY:

1. Each employee will be required to furnish the first set of tools required by his classification. The Cooperative will make all replacements of a standard accepted make of tool, belts, safety straps, climbers, etc., that are not safe and not willfully damaged.
2. The Cooperative will furnish to each employee required to work outside in bad weather rain coats or suits. It will also furnish all outside employees hard hats, rubber gloves, rubber blankets and other tools which are necessary to perform their work safely.
3. It will be the responsibility of employees to take care of such tools and equipment and will not use them except to perform work for the Cooperative. Raincoats, rain suits and hard hats will be replaced by the Cooperative as they wear out or are damaged during work for the Cooperative. In case an employee loses such equipment or damages it during any activity that is not work for the Cooperative, such an employee will be required to replace such equipment at his own expense.

Adopted: 7/28/70
Reviewed: 4/22/87

Attested: Gilbert Kroening, Secretary