

**EGYPTIAN ELECTRIC COOPERATIVE ASSOCIATION
POLICY BULLETIN NO. 229**

SUBJECT: CYBER SECURITY PLAN & BIOMETRIC DATA

POLICY:

The Cooperative shall develop and maintain a written plan to address the safe and secure use of computers, tablets, servers, telephones, and any other electronic communications device. The plan shall be shared with all employees and updated on an annual basis.

The Cooperative shall not collect or store biometric data, this includes, but is not limited to, DNA, facial recognition, fingerprints, retina scanning, voice recognition, and any other biometric identifier as defined in the Illinois Biometric Information Privacy Act. Employees that use biometrics on IT devices owned by the Cooperative, including but not limited to phones and tablets, do so at their own risk.

RESPONSIBILITY

It shall be the responsibility of the General Manager to administer this policy.

Adopted: 12/19/2014
Revised: 5/31/2022
Revised: 12/19/2023

Attested: Steve Prest, Secretary
Attested: Kevin Liefer, Secretary
Attested: Randall Campbell, Secretary